

Enrollment Verification Instructions

If your student has been offered a placement in a WANIC Summer Semester program, follow these steps to Accept and Verify Enrollment. Both these steps must be completed in order to confirm enrollment.

1. Parent/Guardian, check for an email from WANIC **bouncebacks+wanic@smartchoicetech.com**. Be sure to check your Junk/SPAM folders and Add The Domain “@smartchoicetech.com” to your Safe Senders List.
2. If your student was offered a placement, the parent/guardian MUST log in to your SchoolMint account (<https://apply.wanic.org/>) to Accept or Decline the offer.

This step must be completed within six days of receiving the placement offer email.

3. To Accept the student’s placement offer:

On the Parent/Guardian dashboard, click the Student’s name (green button).

Click the “Accept Placement” button.

The screenshot shows the 'Welcome back, Parent Name!' dashboard. At the top right, the 'School Year' is set to '2021-2022'. Below the header, a message states: 'Your students are listed below. Click the button to manage WANIC Skill Center applications and forms for each student.' A section titled 'Students linked to your Parent/Guardian account:' contains two green buttons: 'Student 1 Name' (circled in red) and 'Student 2 Name'. Below this, links for 'Have another student not listed above?' and 'Start a new application for another student | Register another student' are visible. The main content area has two tabs: 'Student 1's Summer Semester Application' (active) and 'Student 1's Enrollment'. Under the active tab, it says 'Application Closed'. A list item '1. DigiPen Video Game Development Intro (Fully Remote)' is shown with a 'View' link. Below the list item, a box displays 'Status: Submitted and eligible' and 'Lottery Placement: Offered Placement'. At the bottom of this box are two buttons: 'Accept Placement' (circled in red) and 'Decline Placement'.

Once accepted, the student’s Lottery Placement status will show change to “Accepted Placement”

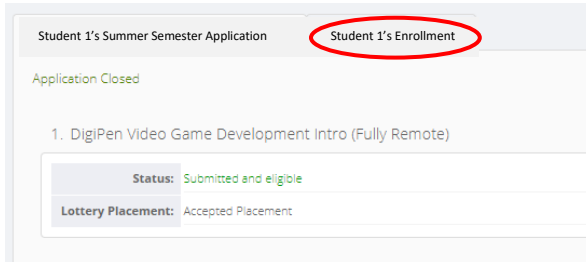
This screenshot shows the same dashboard as the previous one, but the 'Lottery Placement' status for '1. DigiPen Video Game Development Intro (Fully Remote)' has changed to 'Accepted Placement', which is circled in red. The 'Accept Placement' button is no longer visible, indicating the action has been completed.

4. If you wish to decline the offer, click the “Decline Placement” button or email wanic@lwsd.org and we can do this for you.
5. Once you accept the offer, you must complete a very quick enrollment verification form.

This enrollment verification step must be completed within two days of accepting the offer.

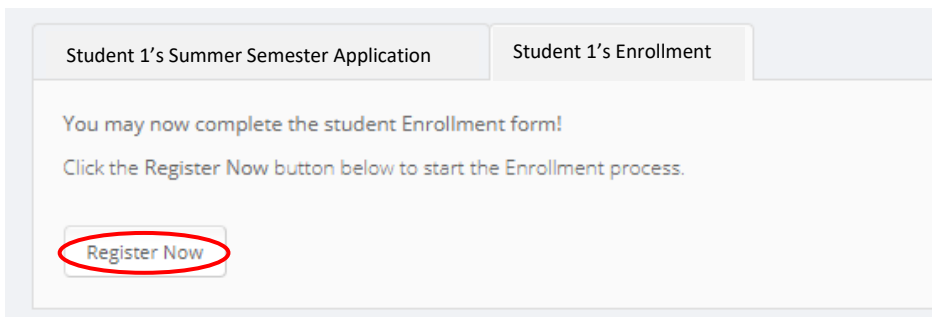
If both these steps are not completed during the timeline, the offer will be automatically declined by the system, and the seat will be offered to the next person on the waitlist.

To begin the enrollment verification, click the student’s Enrollment tab:



The screenshot shows a web interface with two tabs at the top: "Student 1's Summer Semester Application" and "Student 1's Enrollment". The "Student 1's Enrollment" tab is selected and circled in red. Below the tabs, the text "Application Closed" is displayed in green. Underneath, there is a list item "1. DigiPen Video Game Development Intro (Fully Remote)". Below this, a status box shows "Status: Submitted and eligible" in green. At the bottom, a "Lottery Placement" box shows "Accepted Placement".

Click the “Register Now” button:



The screenshot shows the same web interface as the previous one, but with the "Student 1's Enrollment" tab selected. The main content area displays the text "You may now complete the student Enrollment form!" followed by "Click the Register Now button below to start the Enrollment process." Below this text, there is a button labeled "Register Now" which is circled in red.

6. On the Verify Student Information screen, check “I Agree” to acknowledge that if the information on the form is incorrect, the enrollment may be withdrawn. Then click the “Continue to Enrollment” button:

Verify Student Information

On this page you will find a few instructions to get you started with the Enrollment verification process for WANIC Summer Semester.

School Year

I.1 *School Year Applying For: 2021-2022

Student

I.2 *You will be enrolling the student below in WANIC Skill Center for the 2021 Summer Semester.

Tejasri Addanki

Requirements & Policies

I. *I understand If the information submitted in this form is not correct, my student's enrollment may be withdrawn.

☐ I Agree

The WANIC Skill Center Office would like to assure all applicants that the information gathered on this form is kept confidential, and will not be shared with anyone outside our office.

TIPS:

- You can save what you have already entered and return at a later time to complete the registration form by clicking the "Save and Exit" button.
- If you need to go back to any step, use the navigation bar to the left, or the "Back" button at the bottom of the screen.

Continue to Enrollment

7. On the Student Information screen, check the student's information is accurate. If there are any errors, contact the WANIC office right away. If there all the information is correct, click the “Continue” button

Student Information

Welcome to WANIC Summer Semester 2021!

Please complete this form within 24 hours of accepting the offer, as the final step to confirm enrollment.

If you miss this deadline, the offer will be withdrawn and we will automatically assign this seat to the next student on the waiting list.

If any of this information is incorrect, please email wanic@lwsd.org immediately to avoid having Test Ian's enrollment withdrawn.

Should the high school inform WANIC that any of this information is incorrect, we may automatically withdraw the enrollment and assign this seat to the next student on the waiting list.

I have accepted the seat and confirm enrollment in the WANIC Summer Semester class, 1 for:

1.1 *First Name: Test Ian

1.2 *Last Name: Test Robertson

1.3 *Grad Year: 2024

1.4 *Student is registered at this high school for Fall 2021:

Lake Washington High School

Continue »

Cancel Save and Exit

8. On the Agreements screen carefully read each sentence and check each box to indicate agreement. By checking each box, you agree that both the Student and the Parent/Guardian have read, understand, and agree to each item.

Then enter your initials and indicate who is completing this form, and click “Continue”.

Agreements

2.1 *Student and Parent/Guardian agree to each of the following. Check each box to confirm agreement.

- ☐ This class is equivalent to one semester. It runs 8:00 a.m.–3:00 p.m. Mondays through Fridays for thirteen full days; June 29 through July 16, 2021 (there is no school July 5).
- ☐ Student must have access to a computer and the Internet for the duration of the class. WANIC does not have laptops for students – check with your home high school or district who may be able to provide a laptop.
- ☐ Only students entering 9th, 10th, 11th, or 12th grade in the Fall of 2021 and registered in a public high school in Bellevue, Everett, Issaquah, Lake Washington, Mercer Island, Northshore, Riverview, or Snoqualmie Valley School District are eligible for a WANIC Summer Semester class. Home school and private school students must register with their local public high school. Out-of-consortium students will not be accepted for WANIC Summer Semester.
- ☐ If plans change and student is no longer able to attend WANIC Summer Semester, the parent/guardian must email WANIC immediately to withdraw the application.
- ☐ Standard academic grading will be used: Student will earn grades A, B, C, D or F. (Subject to change.)
- ☐ The thirteen full school days of Summer Semester is equivalent to a high school semester (0.5 credit). This class will be listed on student's official high school transcript along with the credit and grade earned, which will affect GPA. This applies to ALL students, including rising-9th graders. This is state law and is not optional.
- ☐ College credits are not available for Summer Semester.
- ☐ Daily attendance is required. The instructor will determine a daily schedule for online learning, student check-ins, independent study, and work submission.
- ☐ This is a fast-paced class that covers a lot of material in a short time. Student must be prepared to work hard and commit to a total of approx. 60 hours of online and independent work in order to satisfy requirements to earn the 0.5 high school credit.
- ☐ Student must complete the entire program and satisfy all academic requirements to earn credit for the class. If student withdraws before Tuesday, June 29 there is no penalty and the class will not be reflected on the student's high school transcript. If student begins the class and then withdraws before the end of day Thursday, July 1, the class will be listed on the high school transcript with a "W" – this will not affect GPA. If student withdraws after Friday, July 2, the class may be listed on the high school transcript with a "F" – this will negatively affect GPA.
- ☐ All school district rules and expectations apply, including these computer code of conduct regulations: • Be ethical and courteous. Do not send hate, harassing, or obscene mail, text or images; libelous, scandalous or discriminatory remarks; or demonstrate other antisocial behaviors. Such communications may be subject to school discipline, legal action, and/or police contact. • While actively engaging in the online class, use the time for educational purposes only. No personal, commercial, or political activity is allowed. • Protect your account and computing privileges. Never share your login and password information with other students. Never use others' login or password. • Do your own work. Only submit original work and do not plagiarize the work of others. Do not assume that because something is on the Internet you can copy it.
- ☐ All policies and procedures of the WANIC Skill Center for student conduct and discipline will be in effect. If a student is removed from the Summer Semester class as a result of academic integrity violations or disciplinary action, the student may not earn credit.

Please add wanic@lwsd.org as a contact to ensure our emails are not blocked. Also, check your junk/spam folders frequently for WANIC emails.

Always include the student's full name in all correspondence with us.

2.2 *Initials: **Date:** 05/13/2021

2.3 *Who completed this form?

☐ Student ☐ Parent/Guardian ☐ Other - Please Specify:

9. On the final screen, click the “Submit” button to complete the Enrollment Verification process.

All sending schools will be verifying that accepted students are eligible. If your student's school informs us the student is not eligible (for instance, they are not registered at the school or they are not in the grade indicated in the application), your student's placement will be declined by WANIC and the student's seat will be offered to the next student on the waitlist.